

August 17, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 W. Temple Street
Los Angeles, California 90012

Dear Supervisors:

**ACCEPTANCE OF GRANT FOR EARLY CHILDHOOD EMERGENT LITERACY
(ALL SUPERVISORIAL DISTRICTS) (4 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

Accept a one-time grant in an amount of up to \$22,164 from Public Health Foundation Enterprises, Inc. (PHFE) - WIC (Women, Infants, and Children) Program to allow the Public Library to provide early childhood emergent literacy services, approve the attached appropriation adjustment, and authorize the County Librarian: to act on the County's behalf regarding the completion of all documents relating to the project as may be required under the conditions of the grant program, to expend the funds as necessary for the completion of the project, and meet the conditions of the grant.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The County Librarian is requesting that the Board accept a grant of up to \$22,164 from PHFE-WIC Program to allow the Public Library to provide early childhood emergent literacy services in the "WIC Little by Little" program. The Public Library's participation in the "WIC Little by Little" program is designed to introduce the WIC mothers to the importance of reading books with their young children as well as provide them with the skills necessary to do so.

Implementation of Strategic Plan Goals

The grant will result in quality library services to the public, consistent with the County's strategic goals in the areas of service excellence and children and families' well-being.

FISCAL IMPACT/FINANCING

The grant will provide funding for enhanced library services to the public with no additional cost to the County. Acceptance of this one-time grant does not commit the County to provide on-going services.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

County policy requires that grants be submitted to the Board of Supervisors for acceptance. A Grant Management statement is not required for this grant because the grant amount is under \$100,000.

IMPACT ON CURRENT SERVICES

The grant will enable the Public Library to collaborate with WIC, an important community-based agency to further our mutual goal of providing parents with the skills that they need to support their childrens' early literacy development.

Respectfully submitted,

Margaret Donnellan Todd
County Librarian

MDT:PSM

Attachment

c: Chief Administrative Officer
Executive Officer, Board of Supervisors
Auditor-Controller